



# Esteves School of Education

at The Sage Colleges

## Applied Behavior Analysis Certificate Program Program of Study

Name:  
Address:

Home Phone:  
Cell Phone:  
E-mail address:

Acceptance: Regular  Provisional  Probationary

Admission Provisions:

Read the attached document and choose a track.

Practicum Track   
Non-Practicum Track

### Required Courses

### Credits

#### *First Spring of Study*

ABA 501 Introduction to Behavior Analysis  3  
 ABA 505 Behavioral Assessment  3  
 ABA 510 Clinical Practicum in ABA I\* (Practicum Track only)  2

#### *First Summer of Study*

ABA 601 Professional Practices in Applied Behavior Analysis  3  
 ABA 511 Clinical Practicum in ABA II\* (Practicum Track only)  2

#### *First Fall of Study*

ABA 605 Research and Ethics in Applied Behavior Analysis  3  
 ABA 607 Ethics in Applied Behavior Analysis  3  
 ABA 512 Clinical Practicum in ABA III\* (Practicum Track only)  2

#### *Second Spring of Study*

ABA 610 Advanced Topics in Applied Behavior Analysis  3  
 ABA 612 Portfolio in ABA  1  
 ABA 513 Clinical Practicum in ABA IV\* (Practicum Track only)  2

**Total Credits: Practicum Tracks A & B= 27**  
**Non-Practicum Track C= 19**

#### **Policies:**

- Successful completion of the Practicum Track of the Certificate Program in Applied Behavior Analysis, qualifies the candidate (i.e., graduate student) to be eligible to sit for the examination to become a Board Certified Behavior Analyst. Information about the exam can be found at the Behavior Analysis Certification Board (BACB) website (<http://www.bacb.com>).
- This program is registered by the New York State Education Department; however, it does not lead to teacher certification or any other New York professional license. Candidates from other states should review their state's licensing and certification options.
- This program prepares students to provide some of the services that fall within the scope of practice of the profession of psychology. Candidates must be aware that any such services are restricted to New York State licensed professionals, including licensed psychologists, and cannot be rendered in New York State by program students or graduates unless they are licensed in New York State to provide such services or they provide these services in an exempt setting as salaried employees.
- Students must receive a grade of C or better in all ABA courses to qualify for the BCBA exam, and students must earn a 3.0 GPA to qualify for graduation.

**Policies for Non-Practicum Track Students**

- Students who choose the non-practicum track will not be eligible to take the Board Certified Behavior Analyst (BCBA) exam without the required fieldwork.
- Non-practicum track students are responsible for securing and completing independent fieldwork using the guidelines set forth by the BACB ([www.bacb.com](http://www.bacb.com)).
- The Sage Colleges is not responsible for any part of the independent fieldwork process or policies.

**Policies for Practicum Track Students**

To complete the clinical practica, a candidate must be employed or volunteer in a human service agency in which they can meet the requirements of the BACB Clinical Practica. The director of the agency must agree to these conditions that must be met to have the candidate supervised for clinical practica:

- The agency must serve clients diagnosed along the Autism Spectrum Disorder (ASD) or other severe disabilities. For a candidate to complete the clinical practica with students who do not meet these criteria, the candidate will need the permission of the Program Director.
- The director of the agency must give written permission for the candidate to participate in the clinical practica and to be supervised by a Sage approved supervisor.
- The student will notify The Center for Applied Behavior Analysis at The Sage Colleges if the candidate is dismissed from the practicum hosting agency or if the candidate terminates employment or volunteering.
- Confidentiality of clients served by the agency will be maintained and is the responsibility of the candidate.
- The candidate is responsible for complying with agency policies regarding the development of treatment interventions. Sage supervisors might, in the course of supervision, make suggestions regarding changes in treatment, and it will be the responsibility of the candidate to make sure treatments comply with all rules and regulations of the agency.
- There are two ways in which supervision may be delivered: real-time interactions (via either face-to-face or web-based observation) and videotaped observation.
  - For real-time supervision via face-to-face or web-based observation:
    - No images or videotapes of the candidate working with clients will be made;
    - Confidentiality will be maintained and is the responsibility of the candidate;
  - For videotaped observation:
    - Up to half of the practicum hours may be supervised through videotaped sessions; the remainder must involve face-to-face or web-based observation;
    - Videotapes of candidate-client interactions will be sent via post office or digitized video sessions delivered electronically;
    - All tapes will be destroyed when the practicum is finished. No tapes will be copied or distributed or used again, unless written permission from the candidate, agency, and parents/guardians of the clients is obtained in advance.
- The student is responsible for submitting and requesting the submissions of all practicum contracts each semester.

\*The requirements stated in the table below must be met to facilitate successful completion of the program for Track A & B students, and the burden of proof belongs with the student. The student should keep an original copy of the BACB Fieldwork and Practicum Experience Supervision Forms in case the BACB requests the information prior to taking the BCBA exam or The Sage Colleges requests the documents before awarding a degree or certificate.

Practicum Course	Student, agency and BCBA Supervisor contract (Required each semester)	17-20 practicum hours per week for a total of 250-255 hours per semester.	18 Supervision Hours (1 -2 hours per week for 15 weeks) recorded on official <i>BACB Fieldwork and Practicum Experience Supervision Forms</i>	2 Group Supervision hours recorded on official <i>BACB Fieldwork and Practicum Experience Supervision Forms</i> by practicum instructor
ABA-510				
ABA-511				
ABA-512				
ABA-513				

**Contact Information:**

School of Education  
 The Sage Colleges  
 45 Ferry Street  
 Troy, NY 12180

Office Phone: (518) 244-2227  
 Fax: (518) 244-2334  
 Advisor:  
 E-mail:

**I have read and understand the policies printed on this Program of Study, and I have chosen a program track to follow.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dr. Dana Reinecke

Dear Student:

Upon acceptance into the Applied Behavior Analysis Certificate program, students must choose between Practicum and Non-Practicum Track. Please read the following details carefully before making a selection. Mark your selection on the front of your Program of Study before returning your signed copy to Sage.

**Practicum Track:** Practicum Track students will take a practicum course (ABA-510, ABA-511, ABA-512 & ABA-513) in each semester of the program. Practicum Track students will need to complete 17-20 hours of ABA work in an approved agency under the supervision of a BCBA. For guidance in determining whether your work or volunteer environment will be an acceptable practicum placement, please consult the sample contract and other information at [http://www.sage.edu/academics/education/programs/aba\\_autism/practicum/](http://www.sage.edu/academics/education/programs/aba_autism/practicum/).

**Non-Practicum Track:** Students who choose Non-Practicum Track will not complete the four course practicum sequence (ABA-510, ABA-511, ABA-512 & ABA-513). Students who choose the Non-Practicum Track will not be eligible to take the Board Certified Behavior Analyst (BCBA) exam without the required fieldwork. Non-Practicum Track students are responsible for securing and completing Independent Fieldwork using the guidelines set forth by the BACB ([www.bacb.com](http://www.bacb.com)). Sage will not assist in securing Independent Fieldwork placements or take responsibility for your activities during Independent Fieldwork.

If you are still unsure of which track you should choose after reading this and the materials on our website, please contact the ABA office at [caba@sage.edu](mailto:caba@sage.edu) or (518) 244-2227 for assistance.