

The Sage Colleges Occupational Therapy Program Professional Behavior Assessment

Student Name: _____ **OTH** _____ **Semester (circle one):** 1 2 3 4

The purpose of this checklist is to document behaviors that may influence your ability to meet expected role requirements as a student and beginning professional. These forms will be completed by students and faculty in a selected course prior to the eighth week of each semester. Students will develop a professional growth plan for any area that is rated "3" or below and return the form to the faculty.

Copies of completed forms should be included in the student's final professional portfolio; the originals will be placed in the student's file. Content from these assessments will serve as a professional behavior discussion tool and may be included in determining course grades that relate to professional development. A student must demonstrate consistent professional behaviors to enter into the fieldwork education component of the curriculum. Students must achieve 3 or higher on Dependability AND Professional Presentation/ Interpersonal Skills to proceed to FWI, and 4 or higher on these categories to proceed to FWII experiences.

Rating Scale: 1 = Rarely; 2 = Occasionally; 3 = Inconsistently; 4 = Frequently; 5 = Consistently

Professional Behavior		As demonstrated by:	Student Self-Evaluation	Faculty Evaluation
1	Dependability	-Being on time for classes, work, and meetings. -Handing in assignments, papers, reports and notes when due. -Following through with commitments and responsibilities.	1 2 3 4 5	1 2 3 4 5
2	Professional Presentation/ Interpersonal Skills	-Presenting oneself in a manner that is accepted by peers, clients and employers. -Using body posture and affect that communicates interest or engaged attention. -Displaying a positive attitude towards becoming a professional.	1 2 3 4 5	1 2 3 4 5
3	Initiative	-Showing an energetic, positive, and motivated manner. -Self-starting projects, tasks and programs. -Taking initiative to direct own learning.	1 2 3 4 5	1 2 3 4 5
4	Empathy	-Being sensitive and responding to the feelings and behaviors of others. -Listening to and considering the ideas and opinions of others. -Rendering assistance to all individuals without bias or prejudice.	1 2 3 4 5	1 2 3 4 5
5	Cooperation	-Working effectively with other individuals. -Showing consideration for the needs of the group. -Developing group cohesiveness by assisting in the development of the knowledge and awareness of others.	1 2 3 4 5	1 2 3 4 5
6	Organization	-Prioritizing self and tasks. -Managing time and materials to meet program requirements. -Using organization skills to contribute to the development of others.	1 2 3 4 5	1 2 3 4 5
7	Clinical Reasoning	-Using an inquiring or questioning approach in class and clinic. -Analyzing, synthesizing, and interpreting information. -Giving alternative solutions to complex issues and situations.	1 2 3 4 5	1 2 3 4 5
8	Supervisory Process	-Giving and receiving constructive feedback. -Modifying performance in response to meaningful feedback. -Operating within the scope of ones own skills and seeking guidance when needed.	1 2 3 4 5	1 2 3 4 5
9	Verbal Communication	-Verbally interacting in class and clinic. -Sharing perceptions and opinions with clarity and quality of content. -Verbalizing opposing opinions with constructive results.	1 2 3 4 5	1 2 3 4 5
10	Written Communication	-Writing clear sentences. -Communicating ideas and opinions clearly and concisely in writing papers, notes and reports. -Communicating complex subject matter clearly and concisely in writing, with correct punctuation and grammar.	1 2 3 4 5	1 2 3 4 5

Professional Behavior Development Plan (for any area rated “3” or below): Based on self and faculty assessments, develop an appropriate plan to facilitate the development of your professional behavior. Growth in professional behavior will be reviewed by course faculty and monitored through advisor and faculty discussions. Students will be “cleared” for fieldwork based on end-of-semester review of student performance in coursework and professional development.

Student Signature

Date

Faculty Signature

Date

Advisor Signature

Date