

GRADUATE CONTRACT FOR INDEPENDENT ACADEMIC WORK

Before completing this Contract be sure to read the section on Independent Project in the Sage Graduate School Catalog. **(ALL ITEMS, 1-9, MUST BE COMPLETED)**

1. TYPE OF CONTRACT:

- _____ Independent Study (**NOT** part of the regular curriculum)
- _____ Regular Course Taken Independently
- _____ Internship or Practicum (Contract required **ONLY** when no regular course is available and Internship or Practicum is taken independently.)

2. STUDENT INFORMATION:

STUDENT'S NAME _____ STUDENT ID # _____

ADDRESS: _____

HOME PHONE: _____ WORK PHONE _____

PROGRAM: _____ CREDITS EARNED TO DATE: _____ CUM GPA: _____

3. TERM: (Fill in year and circle the term in which you will begin this project)

YOU MUST SUBMIT THIS CONTRACT AND REGISTER FOR THIS COURSE (INCLUDING PAYMENT OF APPROPRIATE TUITION) BEFORE THE LAST DAY OF LATE REGISTRATION IN THE TERM SELECTED

20 _____ Fall Spring Summer Session 1 Summer Session 2

4. COURSE TO BE TAKEN: (COMPLETE EITHER A OR B)

- A. Independent Study (Not part of the regular curriculum):
Academic Discipline in which the study will be undertaken: _____
Title of Study _____ Credits _____
- B. Regular Course Taken Independently, Internship, or Practicum:
(As listed in The Sage Graduate School Catalog)

DEPT. & CATALOG NO.	TITLE	CREDITS

Answers to questions 5-8 should reflect a carefully thought out learning plan and provide enough detail to allow judgements as to its soundness and viability. Attach an additional page if necessary.

5. Give reasons for undertaking this independent study or internship:

6. Briefly summarize your learning objectives:

**7. If this is a contract for Independent Study, state the methodology:
(e.g., Library, Laboratory, Survey, or Museum Research, etc.)**

If this is a contract for Internship or Practicum, list the courses you have already completed in this discipline and describe the nature and scope of this project:

**8. Faculty Supervisor's statement about the method of evaluating the student's work:
(e.g., paper(s), exams, performance, exhibit, other formal work, etc.)**

9. SIGNATURES TO THE CONTRACT AND APPROVALS:

STUDENT: _____ DATE: _____

FACULTY SUPERVISOR: _____ DATE: _____
(Printed Name) (Signature)

FIELD SUPERVISOR: (For Internship ONLY)

I have agreed to supervise this internship and evaluate the student's performance:

(Printed Name) (Title) (Place of Employment)

(Signature) DATE: _____

GRADUATE PROGRAM DIRECTOR: _____ DATE: _____

DEAN OF SAGE GRADUATE SCHOOL: _____ DATE: _____

After completing this contract and obtaining all required signatures, the student should provide one copy for the Faculty Supervisor, retain one copy, and file the original with the Registrar's Office.