

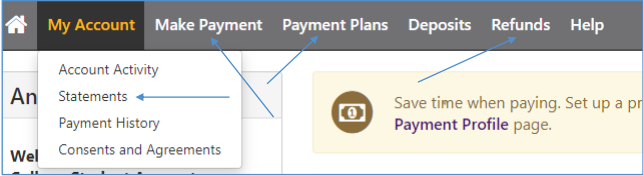
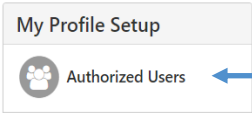


PAYING YOUR BILL



The Student Accounts office is here to help you understand and pay your bill. Follow these steps to ensure you will be ready to start the semester on the right foot.

FALL 2023 BILLS ARE DUE AUGUST 1, 2023

- ☐ Log into [Self-Service](#) using the same credentials you use for your Sage email. You can access the Self-Service site directly at sss.sage.edu or by clicking on the link in Sage's portal at passport.sage.edu.
- ☐ You can view your bill online through the [Student Accounts Payment Center](#), which you can access via the [Student Finance](#) button in the Self-Service main menu.
- ☐ In the online [Student Accounts Payment Center](#), you can view student statements (your bill for the semester), make payments, set up payment plans, and select a refund preference.
- ☐ The College accepts payment online through the payment center using electronic check, debit or credit card, by mail via check, or in person with check or cash. We are not able to accept payment over the phone.
- ☐ If you choose, **you can give your parents/guardians direct access to bills** through the payment center under the My Profile Setup.
- ☐ **Book vouchers** are available to those students who will have a credit on their account after their financial aid is applied to assist with purchasing textbooks through the campus bookstores.
 - ☐ Select option 1 on Form 44, your [Federal Disbursement Authorization Form](#), to allow us to set up a book account at our campus bookstores.
 - ☐ The last day to purchase texts using the book voucher in the campus bookstores is **September 1, 2023**
- ☐ **Contact the Office of Student Accounts** with any questions. We are happy to help! Failing to pay your bill on time can ultimately result in your removal from courses, so we are here to do whatever we can to support students and prepare you for the upcoming semester.

Office of Student Accounts

sage.edu/academics/academic-resources/student-accounts

studentaccounts@sage.edu | 518-244-2205 (Troy) | 518-292-1788 (Albany)

Access Your Bill on the Student Accounts Payment Center: Log into sss.sage.edu