

## Articulation Agreement between Mildred Elley, Pittsfield Center, Paralegal Studies Certificate Program, and the Sage College of Albany, B.S. Law and Society

### Objective

This articulation agreement is intended to facilitate the transfer of qualified students currently enrolled in the Paralegal Studies Certificate program at Mildred Elley, Pittsfield Center, into the Law and Society B.S. program at the Sage College of Albany. Counselors at Mildred Elley can use the information in this agreement to advise current students as they express an interest in the Law and Society program as to which Mildred Elley courses should be taken prior to application for transfer.

### Terms of Agreement

This articulation agreement, once signed will be effective immediately and must be reviewed and re-approved in the same manner at least once every two years hereafter, in order to remain in effect.

The procedures of review and re-approval shall be as follows:

The latest available catalogs of the two institutions are reviewed by the SCA Law and Society Program Chair and the revised draft is prepared by the Law and Society Chair.

A final draft is signed by the department chairs of both institutions and by the appropriate administrator of both institutions.

All of the most recently published rules for accepting transfer students into programs of SCA apply. The agreement supplements, but does not supercede or replace what was written in the latest SCA catalog.

SCA agrees to accept and transfer into the CIS program up to 39 credit hours earned by the student at Mildred Elley, who takes the courses listed below. Only courses of earned grades of C- or better will transfer, and the students who attain a combined Grade Point Average (GPA) of a 3.0 in courses will automatically be admitted into the SCA program.

This agreement covers courses taken at Mildred Elley only. If students from Mildred Elley have credits on their transcripts from other institutions, the published SCA rules for accepting transferred credit will apply to those credits.

If students from Mildred Elley wish to transfer without having completed all of the courses in this agreement, they are assured that the identified equivalent courses with C- or better will transfer, but outright admission into the program will not be guaranteed. All transfer students must meet with a Law and Society Advisor to plan their courses and to determine how many semesters are required for degree completion. Degree completion may vary by student, according to the number of credits transferred and course scheduling.

This articulation agreement and course equivalencies will also apply to any on-line Law and Society program as a part of Sage-Online

Paralegal Studies Certificate Program- Mildred Elley, Pittsfield Center

Mildred Elley

Sage College of Albany

|                                                           |    |                             |    |
|-----------------------------------------------------------|----|-----------------------------|----|
| PL 105 Introduction to Paralegal Studies/Civil Litigation | 3  | Law Elective                | 3  |
| PL 114 Family Law                                         | 3  | Law 214 Family Law          | 3  |
| PL 116 Business Law                                       | 3  | Law 205 Business Law I      | 3  |
| PL 120 Legal Research & Writing I                         | 3  | Law 202 Legal Res/Writing I | 3  |
| PL 212 Torts                                              | 3  | Law Elective                | 3  |
| DLP 100 Principles of Digital Literacy                    | 1  | CSI Elective                | 1  |
| DLP 105 Document Processing I                             | 3  | Professional Elective       | 3  |
| DLP 110 Word Processing/Presentation Applications         | 3  | Elective                    | 3  |
| DLP 120 Spreadsheet/Database Applications                 | 3  | CSI elective                | 3  |
| *Restricted Electives (PL, ACC, BM, CJ, POM               | 3  | Elective                    | 3  |
| ENG 102 English Composition                               | 3  | Hum 112 Humanities Seminar  | 3  |
| IL 100 Principles of Information Literacy                 | 1  | Computer Science Elective   | 1  |
| GS 101 Freshmen Seminar                                   | 2  | Liberal Arts Elective       | 2  |
| GS 251A Career Counseling Seminar                         | 1  | Liberal Arts Elective       | 1  |
| General Electives                                         | 4  | Electives                   | 4  |
| Total Credit Hours                                        | 39 | Total Credits Accepted      | 39 |

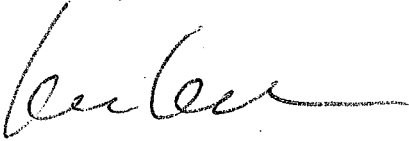
\*Restricted Electives include all courses in Paralegal Studies (PL), Accounting (ACC), Business Management (BM), or Professional Office Management (POM), or related courses in other curricula by permission of Department Chair

SIGNATURES

For Mildred Elley:

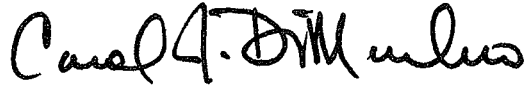


Michelle Paige, Academic Dean



Dr. Ken Clough, Provost

For the Sage Colleges



Dr. Carol DiMambro, Chair, Law and Society



Dr. Susan Beatty, Provost