

Viewing your Course Schedule in *SageAdvisor*

You can access *SageAdvisor* from *MySage* or via Sage.edu

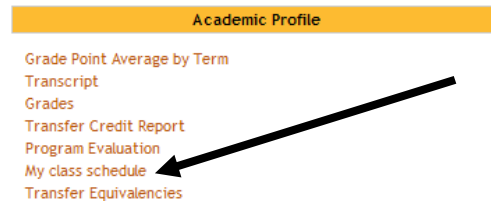
STEP 1:

- Log into SageAdvisor using your Sage Net password.
- Click on the blue Students bar; this will bring you to the Student Menu.



STEP 2:

- Go to the Academic Profile Menu at the top right corner of the screen.
- Click on the My Class Schedule link.



STEP 3:

- At the next screen, select the term (e.g., Spring 2012) for the schedule you want to view.
- Your schedule will open up in a new screen.

Schedule

0123456 Sally Sage

Term

Spring 2012

Total Registered Credits 10.50 ← Total credits for the term: note that full-time students must be enrolled in at least 12 credits.

Course Name and Title	Status	Meeting Information	Creds	CEUs	Pass Aud	Start Date	Additional Info
WLD-201-02 (32971) WORLD 201	Add	01/18/2012-05/07/2012 Lecture Monday, Wednesday 11:00AM - 12:20PM, Gurley Hall, Room 204	3.00			01/17/12	
SST-112-05 (32349) Founders'/Faculty Seminar	Add	01/20/2012-05/04/2012 Lecture Friday 11:00AM - 12:20PM, Vanderheyden Hall, Room UPTON	1.50			01/17/12	
SCI-120-03 (33151) Nutrition Science	Add	01/17/2012-05/03/2012 Lecture Tuesday, Thursday 12:30PM - 01:50PM, Gurley Hall, Room 104	3.00			01/17/12	
PSY-101-01 (31767) Introduction to Psychology	Add	01/17/2012-05/03/2012 Lecture Tuesday, Thursday 11:00AM - 12:20PM, Gurley Hall, Room 304	3.00			01/17/12	
You are on the following waitlist(s):							
NSG-201-01 (31754) Theoretical Basis of Nursing	Active	01/18/2012-05/04/2012 Lecture Wednesday, Friday 08:00AM - 09:50AM, Ackerman Hall, Room 27				01/17/12	

All meeting information, including class times and classroom location are found in this column. Be sure to check your schedule the night before classes start in case there were any last-minute room changes.

Note that if you are put on a waitlist for a course, it will appear on your schedule, but you are not guaranteed a seat in this class and it will not count toward your total registered credits for the term. Be sure to check your Sage email account daily, as this is how you will be notified if a seat opens up in a course. For more comprehensive instructions about how to manage your waitlist, go to: <https://www.sage.edu/rsc/asset/WaitListManagementInformation.pdf>.

- Note that no printed schedule will be mailed to you, but you may access your course schedule at any time online via SageAdvisor. If you are not able to access this information, please contact the advising office at gonzas@sage.edu.