**Scrimshaw-Stern Travel Fund Application Form**

Purpose: The Scrimshaw-Stern Travel Fund was established by Former President Susan Scrimshaw and her husband Allen Stern to provide opportunities for Sage students to present research findings, collect data, or participate in a service or field experience. Scrimshaw-Stern Travel funding may be used to present at national or international conferences or when traveling to do research or service either domestically or internationally.

Eligibility: The Scrimshaw-Stern Travel Fund is available to students who will be traveling to volunteer, present at a national or regional conference, or pursue experiential learning as a full time Sage College undergraduate or graduate student. Students must be academically eligible and in good standing.

Deadline: Applications for Scrimshaw Stern-Travel funding are due **March 31** for summer or fall semester travel and **October 31** for spring semester travel.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major/Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Cumulative GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intended Dates of Travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intended Destination of Travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intended Purpose of Travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach the following:

* an essay approximately 500 words in length describing your proposed travel, being specific about how it will enhance your education at Sage;
* a budget detailing your anticipated expenses;
* a signed letter of recommendation from the faculty member associated with your proposed travel. This letter should address the student’s overall academic performance, capacity to engage independently in the proposed project, and uniqueness and impact of this opportunity.

*All application materials should be submitted to the Dean of the college in which the student is enrolled.*