The Sage Colleges (TSC)

Dietetic Internship (DI) PRESELECT Application Process

Application Directions

The Sage Colleges offers a post-baccalaureate accredited dietetic internship in the Sage Graduate School. Qualified DPD students (undergraduate or MS in Nutrition and Dietetics) matriculated students have the special opportunity to apply for early admission to Sage’s Dietetic Internship (DI). Acceptance is provisional based on maintaining an overall GPA of 3.3 and a 3.5 in all DPD and Supporting Courses and successful completion of DPD program. A description of the dietetic internship at Sage can be found at: <http://www.sage.edu/academics/health-sciences/certificates/dietetic-internship>

The Sage Colleges offers a DI Preselect Application Process for The Sage Colleges DPD students (undergraduate or MS in Nutrition and Dietetics) who wish to be eligible to sit for the registration examination for dietitians.

Please note: Sage DPD students who have completed their requirements within the past year who met the application criteria during the fall semester of their senior year and chose not to apply during this time are eligible to apply. This offer is only valid for one-year post DPD graduation. Students cannot apply to the pre-select program if your GPA did not meet the application criteria at the time in which you could have applied.

Minimum Qualifications:

The Sage Colleges Didactic Program in Dietetics (DPD) nutrition students (does not apply to MS Students), who meet ALL of the following criteria by October 12, 2018 will be considered:

1. Attended an information session on the DI Preselect Application Process and/or a general information session on the Sage DI;

2. Completed all 100 and 200 level chemistry and biology requirements (see page 4)

3. Completed or enrolled in at least the following DPD and supporting courses listed on page 4

4. A minimum Overall GPA of 3.3;

5. A minimum GPA of 3.5 in the DPD and supporting courses noted in #3 above;

6. Demonstrated leadership at The Sage Colleges or at a prior college (e.g. participated in club activities), and/or in the community (beyond the 24 hours of volunteer hours required to complete the DPD program);

7. Obtained work experience, volunteer activities and/or observational experiences which indicates a familiarity with the dietetics field and a well-rounded background.

8. Have current Academy and HVAND memberships

Preselect Application Process – Fall of Senior Year/Last Year with DPD Courses:

1. Complete a current application form for The Sage Colleges DI Preselect Application Process from the Dietetic Internship Program web site or below.
2. Attend an Information Session on the DI Preselect Application Process and/or a general information session on the SGS DI, as noted on the Application form.
3. Submit application and all required accompanying documents, including Letter of Application, all applicable Official Transcripts and the AND Declaration of Intent Form (obtained from and signed by the DPD Program Director at least one week before the application is due) to the Dietetic Internship Director. Can either mail or drop application off to Laurel Petersen, Office Coordinator (Ackerman 328).

Mailing Address:

Michelle Morgan, MS, RDN

Dietetic Internship Director

Nutrition Science Department

The Sage Colleges

65 First Street

Troy, NY  12180

1. Application deadline is October 12th of your senior year/last year with DPD courses for the DPD students.
2. Students will be notified of their acceptance in November.

Students admitted via the DI Preselect Application Process must:

1. Maintain a minimum Overall GPA of 3.3;

2. Maintain a minimum GPA of 3.5 in the Nutrition & Supporting Courses, from all institutions;

3. Complete all DPD requirements and receive a bachelor’s degree and Verification Statement prior to beginning the DI; and

4. Following acceptance, please submit a confirmation email of intent to complete the Sage Dietetic Internship (date will be specified upon acceptance). Please send email to Professor Morgan at morgam1@sage.edu.

THE SAGE DIETETIC INTERNSHIP

2019-2020 DI Preselect Application

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 (Street) (Apt. #)

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Permanent Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Street) (Apt. #)

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Last 4 digits of SS Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Foreign Applicants: Immigration Status \_\_\_\_\_\_\_\_\_\_\_\_\_ Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Date Baccalaureate Degree will be conferred: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Date AND Minimum Academic Requirements will be completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dietetic Internship Preferences:

Rank order your preference: 1 = first choice, 2 = second choice, etc., 0 = will not accept placement in this location

Full Time Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Part Time Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Onsite Track \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Distance Track \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*\*Note: If you are applying to the distance track, you must secure all of your practicum rotations outside of the onsite track location sites. Contact DI Director or DI Coordinator with any questions prior to application submission.

Onsite Track Practicum Placement Preference: \_\_\_Capital District \_\_\_Downstate (Kingston/Poughkeepsie Area) \_\_\_ Plattsburgh Other- specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Attended DI Preselect Application Info Session and/or a general DI Information Session on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Provide Date(s)

II. Education:

List all colleges and universities attended, list most recent first.

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| --- | --- | --- | --- | --- |
| School | Address(City/State) | Dates | Degree | Overall GPA |
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III. DPD & Supporting Courses\*:

List the semester and year when you completed or anticipate completion for each of the courses listed below. Also indicate the grade earned or whether in progress (IP). Only provide information for the following courses or substitute courses. If you have completed these courses at institutions other than Sage please indicate the institution and course that was transferred in to fill these requirements.

GPA Conversion (use to determine grade points earned):

|  |  |
| --- | --- |
| A  | 4 |
| A- | 3.7 |
| B+ | 3.3 |
| B  | 3 |
| B- | 2.7 |
| C+ | 2.3 |
| C  | 2 |
| C- | 1.7 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Semester/Year | Grade or IP | No. of Credits | Grade Points Earned |
| Anatomy & Physiology 1 (BIO 201) |  |  |  |  |
| Anatomy & Physiology 2 (BIO 202) |  |  |  |  |
| Intro to General Chemistry (CHM 103) |  |  |  |  |
| Intro to Organic and Biochemistry (CHM 104) |  |  |  |  |
| Microbiology (BIO 208) |  |  |  |  |
| Nutritional Biochemistry (CHM 220) |  |  |  |  |
| Foundations of Nutrition Science (NTR 201) OR Nutrition Science (SCI 120)  |  |  |  |  |
| Food, Culture and Nutrition (HMN 201) |  |  |  |  |
| Intro to Psychology (PSY 101) |  |  |  |  |
| Exercise Physiology (SCI 310) |  |  |  |  |
| ServSafe® (NTR 209) [Pass/Fail] |  |  |  |  |
| Intro to Foods (NTR 211) |  |  |  |  |
| Food Service Systems Management (NTR 313) |  |  |  |  |
| Quantity Food Production (NTR 314) |  |  |  |  |
| Macronutrients (NTR 401/501)  |  |  |  |  |
| Micronutrients (NTR 403/503) |  |  |  |  |
| Advanced Food Science (NTR 402) |  |  |  |  |
| Medical Nutrition Therapy (NTR 404) |  |  |  |  |
| Community Nutrition (NTR 325) |  |  |  |  |
| Research Methods for the Professions (SOC 350) |  |  |  |  |
| Nutrition Counseling Across the Lifespan (NTR 407) |  |  |  |  |
| Nutrition and Human Disease (NTR 417) |  |  |  |  |
| Current Issues in Nutrition (NTR 422) |  |  |  |  |
| Statistics with Computer Applications (PSY 207) or Applied Statistics (MAT 220)  |  |  |  |  |

Total Credits: \_\_\_\_\_\_\_\_\_\_\_\_\_

Total Grade Points: \_\_\_\_\_\_\_\_\_\_\_\_\_

 GPA\*:

 (To calculate DPD + Support Courses GPA, divide the total grade points by the total credits)

IV. Work (paid & volunteer) and observational experience related to Dietetics:

List all experience related to the field of dietetics, beginning with most recent experience. Include paid, volunteer and related observational experiences; indicate if experiences were paid or volunteer. Do not include experiences required for a college course. You may insert additional rows.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Place of Employment | Name and Title of Supervisor | Dates & Hours/Week | Paid/ Volunteer | Position, Title & Responsibilities |
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Other work experience:

List all other work experience, beginning with most recent experience. Indicate if experience was paid or volunteer. You may insert additional rows.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Place of Employment | Name and Title of Supervisor | Dates & Hours/Week | Paid/ Volunteer | Position, Title & Responsibilities |
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V. Honors, extracurricular/volunteer activities:

List organizations, appointed or elected offices, scholarships, and honors received. You may insert additional lines. Include dates/years of involvement and level of participation. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VI. Letter of Application:

Provide a single spaced, typed letter addressed to the DI Director, no more than two pages in length attached to the application Form. It should include the following: reason for applying to the Sage Dietetic Internship, personal and professional achievements, short and long term goals, and strengths and weaknesses.

VII. Transcripts:

Include an official copy of a transcript from EACH college/university attended. Grades for junior year must be included. All transcripts must be received by application deadline for application to be considered.

VIII. Academy and HVAND Membership

Include photocopy of Academy and HVAND membership card and/or email verification.

IX. AND Declaration Intent Form or DPD Verification Form- obtained from DPD Director.

Attach to Application Form behind the Letter of Application.

All students who meet the established criteria may apply. The acceptance decision will be made by the Dietetic Internship Director and a nutrition faculty committee. Students will be selected based on the strength of their application and a majority vote of the faculty committee. Students must maintain eligibility for the program throughout their college career or they will lose their position in the program. Students not selected or not continued in the DI Preselect Application Option may still apply for the Sage DI or other dietetic internship opportunities through the DICAS process during their senior year at Sage or upon completion of all DPD requirements.

I have reviewed the SAGE DI web site and read all materials regarding the DI Preselect Application Process. I understand that all qualified students may not be selected for this program because of the limited number of slots available. The selection decision made by the DI Director is final and I agree to abide by it. I further agree that if selected for this program, I will make every effort to maintain my eligibility. Should I decide to withdraw from this program at any time, I will notify my RSC/SGS faculty advisor and the DI Director in writing immediately.

I understand that my selection into the DI Program is contingent upon my maintaining a GPA of 3.5 in DPD and Supporting courses, and completion of the bachelor degree and/or DPD requirements prior to the start date of the DI.

Student Signature Print Date

Submit application packet to: Professor Morgan, DI Director, Sage Graduate Schools, Room 306 Ackerman Hall, by October 12th. Applicants will be notified of acceptance status in November.

All information on this application must be typed (with exception of your signature).