

## NEXT EVENT

### CTL Event #2

**When:** Sept. 26<sup>th</sup>: 10:30am – 12:00pm (Founders' Convocation is 12:30pm in Troy).

**Where:** Albany Campus – Kahl Campus Center Room 224

**What:** Session 2

**Topic:** Checking-in and preparing for Advising

- Advising & the Importance of Early Warning Grades
- FERPA Training for ALL Faculty Advisors (Kathy Scoville, Registrar)

After attending this event, participants should be able to:

1. Explain the value and purpose of early warning grades and comments in relation to retention rates.
2. Discuss the role of assessment in determining early warning grades.  
[Review topic: grading v. assessment]
3. Identify best practices in advising in today's higher education environment.
4. Develop a working knowledge of what impact FERPA has on advising and other relevant areas for faculty.

*Unable to attend this event in-person? \*\**

*Copy and paste this link into your web-browser for the September 26<sup>th</sup> CTL Event*

<https://meet.google.com/okd-xwfj-pqf>

*\*\*Attending in-person is the first option as Google Hangouts (Video Chat function) can accommodate 25 log-ins.*

*Upcoming CTL Events:*

**October 31<sup>st</sup>:** 10:00am - 11:30am - Troy – SHEA 201

**Topic:** Active Learning - Importance, Use, techniques/tips, etc.

**November 28<sup>th</sup>:** 4:30pm – 5:30pm – Albany – KCC224

**Topic:** Getting ready for 2nd semester - Engaging the Online Learner/Moodle Tips

## Featured Tip of the Month

### Stop, Jot, and Share by Norm Eng

"*Stop-jot-share* gets students to retain content more effectively. And it's so simple, you can use it tomorrow. Here's how it works in five steps.

1. Lecture for 10-15 minutes.
2. Then **stop**.
3. Ask students to **jot** down everything they remember.
4. Have them **share** with a partner to fill in any gaps.
5. Correct any misconceptions where necessary.

Stop. Jot. Share. Total time: no more than 5-7 minutes. Rinse. Repeat."

Read more here: [Stop, Jot, and Share](#)

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Building a tool box of tips and techniques to engage our students where they are at are a necessary

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