Congratulations and welcome to Russell Sage College!

The financial aid office is pleased to provide you with this checklist. Below you will find a short list of tasks that need to be completed in order for us to process your financial aid for the upcoming academic year. Your individualized tasks are listed on your My Sage Aid account, which you can access by logging into SageAdvisor. Below is a sample checklist from My Sage Aid.

### NEXT STEPS FOR FINANCIAL AID:

- Log into [My Sage Aid](https://sageadvisor.sage.edu), which you can access through [Sageadvisor.sage.edu](https://sageadvisor.sage.edu).
- Review your Task List. Completed tasks will be indicated with a ✓ and incomplete tasks that require action will be indicated with a yellow ▼.
- Give immediate attention to any tasks that indicate **Action Needed**. Click on the associated links to access the screen where you can complete these tasks.
- Complete all tasks before your bill is due to ensure that all of your scholarships and loans will be applied toward your bill.
- Contact the financial aid office with any questions. If you haven't received your Financial Aid offer letter yet, or you do not have access to My Sage Aid, this typically indicates that we are awaiting action or documents from you before we can proceed with your package. Submit any missing information right away, or reach out to our office if you are unsure about your next steps. We are here to help and look forward to seeing you on campus!

**Office of Financial Aid**

finaid@sage.edu  |  518-244-4525 (Troy)  |  518-292-1783 (Albany)  |  [sage.edu/admission/financial-aid](https://sage.edu/admission/financial-aid)

**View Your Personalized Financial Aid Task List:** Access My Sage Aid by Logging into [sageadvisor.sage.edu](https://sageadvisor.sage.edu)