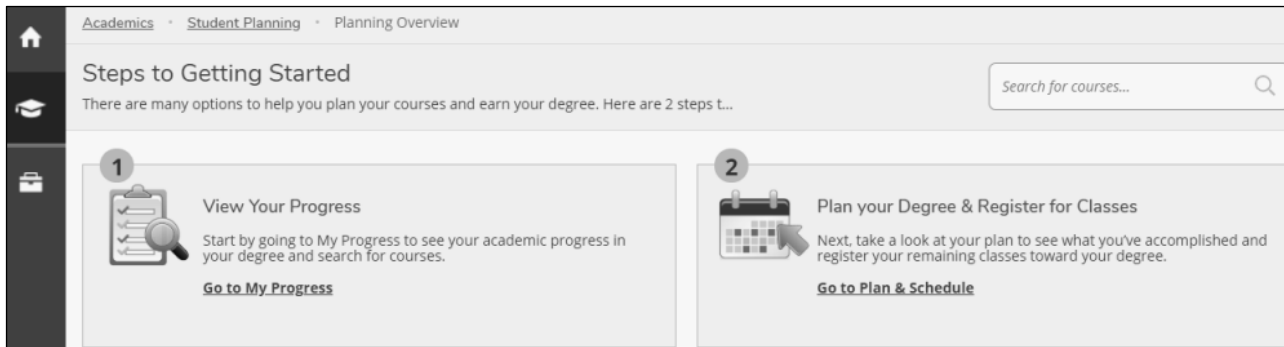


OVERVIEW OF MY PROGRESS

To view the Degree Requirements you have *fulfilled, in progress*, and still *need to complete*, click on - - **Go to My Progress** in Student Planning. My Progress is a report that outlines your degree requirements.

LOG-IN to PASSPORT (passport.sage.edu) → SELF SERVICE → STUDENT PLANNING → MY PROGRESS



I. AT A GLANCE

STUDENT INFORMATION *Note: Program Completion is verified by the Registrar.

Cumulative GPA:
 Institution GPA: (requirement)
 Degree:
 Majors:
 Departments:
 Catalog: (year)
 Anticipated Completion Date: (month and year)

PROGRESS BAR (credit information)

Progress bars provide a way to view your CREDIT information and progress toward completion using these categories: Progress, Total Credits, and Total Credits from this School. Total Credits: *Completed* credits (green), *Planned* credits or not registered (yellow), and *In Progress* or registered credits (light green). Completed Credits = Sage + Transfer credits on record.

PROGRAM NOTES

Click on the **Show Program Notes** link to view: Advising Office note, **Faculty Advisor (major) Name & Email information**, Cumulative GPA, and Financial Aid Eligibility - *Pace of Completion %*.

II. REQUIREMENTS*

SECTIONS

1. General Education
2. Major Program requirements; Major GPA requirement (minimum)
3. Liberal Arts & Sciences
4. Other

***Note:** Courses required in general education may also fulfill a requirement in the major program (except where noted). The course credits are only counted once in your overall credit total.

Track Your Requirement Status

Codes: Not Started, Planned, In Progress (registered), and Completed.

Colors: Red, Green, and Yellow

IMPORTANT NOTES

- **Considering a Major Change?** To see your credits in a different major program, use the instructions below.
 - In My Progress screen, click on: + View a New Program button (next to your current program title)
 - Search for a program: (type in major title)
 - Select program and click View Program information, requirements, GPA, etc.
- Consult regularly with your departmental **Faculty Advisor (major)** to ensure that you are on track for Graduation.
- Be sure to view your requirements in the **Catalog**, catalog.sage.edu, and check your Sage Email account daily.
- Reminder: 120 total credits (minimum) are required for a bachelor's degree.

The ultimate responsibility for fulfilling graduation requirements rests with the student. Students should regularly review their academic information with their faculty advisors to make certain that requirements for their degree are being met.