

# 2023–2024 Identity and Statement of Educational Purpose Verification Worksheet

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA or your Identity and to sign a Statement of Educational Purpose.

## A. Student's Information

Student's Last Name	First Name	M.I.	Student's Identification (ID) Number
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You have been selected to complete an Identity and Statement of Educational Purpose verification. This must be completed before we can offer you any Federal financial aid. Please complete and submit the required forms and documentation to the financial aid office at the address indicated.

## B. Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student ***must appear in person*** at Russell Sage College (Albany or Troy campus) to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, ***the student must sign, in the presence of the institutional official***, the Statement of Educational Purpose provided below.

### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student's Name)  
Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Russell Sage College for 2023-2024.

STUDENT SIGNATURE	DATE	STUDENT ID NUMBER
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SIGNATURE of AUTHORIZED RSC OFFICIAL	DATE
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### RSC Employee check which document is copied for review

\_\_\_\_\_ Driver's License \_\_\_\_\_ Non-Driving State ID \_\_\_\_\_ Military ID \_\_\_\_\_ Passport

Note: If other, contact Financial Aid Office to verify its acceptability

IF YOU HAVE QUESTIONS CONCERNING THIS FORM, PLEASE CALL THE FINANCIAL AID OFFICE:  
TROY (518) 244-4525 OR ALBANY (518) 292-1783

**STOP! Complete this page ONLY if student did not complete Section B of the verification worksheet.**

***Identity and Statement of Educational Purpose  
(To Be Signed With Notary)***

If the student is unable to appear in person at Russell Sage College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; (please have notary sign the copy of the government issued Identification) **AND**
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student's Name)  
Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Russell Sage College for 2023-2024.

\_\_\_\_\_  
STUDENT SIGNATURE DATE

\_\_\_\_\_  
STUDENT ID NUMBER

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

because of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on (Date) \_\_\_\_\_

***Return completed form to and supporting documentation: Russell Sage College, Attn: Financial Aid Office, 65 First Street, Troy, NY 12180***