

## **Broughton Graduate Fellowship 2024-2025**

The Broughton Graduate Fellowship was established by the late William G. Broughton of Schenectady, New York, in honor of his parents, Henry Primm Broughton and Jane Tinkham Broughton. The Broughton Graduate Fellowship is a *monetary award* to honor advanced scholarly research by graduate students that may be part of their dissertation, thesis or final project for a graduate degree at Russell Sage College. Students in graduate programs from the Schools of Education, Health Sciences, and Management are eligible. Awards honor the research project and the financial award will be provided to individual researchers or a research team.

The criteria for selection of Broughton Fellows are:

- Meritorious graduate research conducted by students
- Record of outstanding academic achievement
- Evidence of creative and innovative problem solving

To be awarded, Fellows must maintain outstanding academic status and satisfactory progress in their graduate degree program. In addition, each Broughton Fellow is required to give a public lecture, at the Graduate Research Symposium or a similar public venue. Broughton Fellows will be recognized at commencement by wearing a blue cord.

### **Overview**

1. The Broughton Graduate Fellowship is open to current graduate students who are engaged in research at Russell Sage College. Student researchers should be actively engaged in planning, conducting, and/or analyzing research. Please note students about to graduate in May of the year applications are due are **not** eligible for funding. This award is intended to support research in the upcoming academic year.
2. A team of student researchers may submit a single application BUT each student in the group must be listed in the Broughton Graduate Fellowship Application Cover Sheet. The Cover Sheet is to be attached to the beginning of the application packet at the time of submission.
3. Maximum award for each individual researcher or research team is \$2,000.
4. Application materials are available electronically on the Sage website found [here](#) and must contain this cover sheet and a project narrative.
5. Awards are made annually in the spring semester. Final application packets will be accepted as **one** PDF that includes all required documents (except recommendation letters) by February 11, 2024 via email to [broughton@sage.edu](mailto:broughton@sage.edu). Late submissions will not be accepted.
6. Student applicants are responsible for verifying that their submission is complete.
7. Applications that exceed the **ten** page limit or do not adhere to the specific details outlined in the instructions or are otherwise incomplete **will NOT** be reviewed.
8. Awardees are required to present a summary of their research in an oral presentation at the RSC Annual Graduate Research Symposium, or a similar public venue approved by the Broughton Fellowship Committee.

9. If you have any questions, please contact Kathy McLaughlin, Office of the Provost, 518-244-2301 or [broughton@sage.edu](mailto:broughton@sage.edu).

*Please use the following form to provide your information.*

**I. Information for each student researcher(s)**

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Phone number: \_\_\_\_\_

4. Email: \_\_\_\_\_

5. Degree Program: \_\_\_\_\_

6. Overall GPA from Program Evaluation at time of submission: \_\_\_\_\_

7. Individual student role(s) in the proposed project \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Clear description of whether this is original student research or a direct extension of faculty or other researcher's scientific inquiry.

9. Research Advisor

o Name: \_\_\_\_\_

o Title: \_\_\_\_\_

o Department: \_\_\_\_\_

o Phone: \_\_\_\_\_

o Email: \_\_\_\_\_

10. Resume (maximum of 2 pages per person, please attach for each additional team member)

**II. Institutional Review Board Status**

Project review status (Check One):

Approved  Pending Approval  Not Yet Submitted

Proposal Number (if applicable): \_\_\_\_\_

### **III. Formal Letters of Recommendations**

State the name and title of the two formal letters of recommendation for the project. One letter should be from a dissertation committee member and/or the student(s) research advisor.

DO NOT submit more than two letters of recommendation. Please let the recommenders know they must submit a SIGNED letter of recommendation with appropriate contact information directly to the Broughton Committee.

Reference One: \_\_\_\_\_

Reference Two: \_\_\_\_\_

### **VI. Project Support**

Total Project Budget Amount Requested: \$\_\_\_\_\_ (maximum \$2000 per proposal). Please be specific.

Provide a brief description of any additional financial support that has been sought or received for the proposed project.